

SUFFOLK COUNTY BOARD OF ETHICS

Minutes of Meeting Held on
December 17, 2014
Office of the Board of Ethics
Sunrise Business Center, 3500 Sunrise Highway, Room 364
Great River, New York 11739

Meeting: *Board Members present:* Linda Spahr, Richard Halverson and Dennis O'Doherty. *Staff present:* Samantha Segal, Executive Director and Darlene Kurrass, Board Secretary, taking minutes.

Ascertainment of Quorum: The meeting was called to order at 5:00 p.m. by Vice Chairperson, Linda Spahr. A roll call was conducted and a quorum was present.

Adoption of Agenda: A motion was made by Dennis O'Doherty, seconded by Richard Halverson, to adopt the agenda. Upon a vote being taken, motion was approved (3-0-0).

Adoption of Minutes: A motion was made by Dennis O'Doherty, seconded by Richard Halverson, to adopt the minutes of the December 3, 2014 meeting. Upon a vote being taken, motion was approved (3-0-0).

Public Session: Linda Spahr opened Public Session. No members of the public were present and no written testimony was submitted. Linda Spahr closed public session.

Chair Report: Tabled.

Executive Director Report: Samantha Segal, Executive Director, reported and/or discussed the following:

- IT Programming
 - IT Department Focus Group provided feedback.
- Holiday Gifts Reminder Memo
- IR 1726: Adopted by Legislature.
 - Office will update relevant agencies of change.
- IR 1658: Awaiting Legislative Action.
- Ethics Notes Newsletter: 1st Quarter
- LLM in Finance or CPA for FDS Audit/Review 2015

Executive Session: At 5:20 p.m. a motion was made by Linda Spahr, seconded by Dennis O'Doherty to go into Executive Session for the purpose of discussing confidential matters pertaining to five Advisory Opinions and review of Solicitation of Quotes for Trainer responses in accordance with the Suffolk County Administrative Code §A30-8 and the New York State Open Meetings Law. Upon a vote being taken, motion was approved (3-0-0).

During Executive Session the Board voted on:

- AO-2014-12 (3-0-0)
- AO-2014-14 (3-0-0)
- Standing of AO-2014-15 (3-0-0)
- Standing of AO-2014-16 (3-0-0)
- Standing of AO-2014-17 (3-0-0).

Discussed one personnel matter.

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A motion was made by Linda Spahr, seconded by Dennis O'Doherty to close Executive Session. Upon a vote being taken, motion was approved (3-0-0).

A motion was made by Linda Spahr, seconded by Dennis O'Doherty to qualify Ingerman Smith, LLP as training consultant for the Suffolk County Board of Ethics (3-0-0).

New Business: Schedule of Meetings for 2015. The Board calendared meetings for January 14, 2015 at 9:30 a.m. and January 21, 2015 at 5:00 p.m.

The next meeting of the Board will be held on January 14, 2015 at 9:30 a.m.

There being no further business, a motion was made by Dennis O'Doherty, seconded by Richard Halverson to adjourn the meeting. Upon a vote being taken, motion was approved (3-0-0) (6:55 p.m.).